

An Accelerated Programme To Raise Efficiency And Sustainability

Modern sustainable markets demand clients and suppliers who can manage change together. Crucial to all long-term supply chain relationships is an Environmental Management System (EMS) to boost resource efficiency and reduce waste, emissions, energy-use and carbon footprints.

Fast-Track-14 (FT-14) allows your own dedicated management team to create a bespoke EMS conforming to the ISO 14001 environmental standard in just six-months and at low cost.

However, FT-14 goes much further than simply enabling you achieve ISO 14001 best practice. By helping you to truly understand contemporary environmental issues and legislation, it raises your ability and confidence to convert risks into business opportunities.

The programme removes implementation barriers, addressing knowledge gaps with detailed guidance, document templates and professional advice.

How does FT-IMS work?

There are two combined elements. The first is an ISO 14001 Toolkit accessed securely via the Internet. The second is active participation with fellow client supply chain members in seven peer-group workshops held locally - known for being enjoyable but demanding.

The ISO 14001 Toolkit provides step-by-step guidance, examples, document templates and an online forum to help you discuss problems day-to-day, request assistance and upload evidence to indicate your achievement of programme milestones. Commitment and co-operation are fundamental to FT-14. Both online and during the group workshops, participants share experiences, solutions, healthy competition and a growing sense of how environmental and sustainable drivers are radically re-shaping market conditions.

Throughout the FT-14 programme, ISYS International, as facilitator and mentor, will track your progress and give close support. We quickly pinpoint difficulties - including any serious flaws in your commitment!!

Business Benefits

As well as becoming part of innovative, close-knit supply chains, companies participating in FT-IMS can achieve valuable transferable advantages that include: -

- Legal and regulatory compliance
- Bottom-line benefits from: -
 - Efficient resource use
 - Higher productivity
 - Lower waste handling and disposal costs
- A competitive edge in domestic and international trade
- Identifying and managing present and future environmental risks
- Demonstrating environmental commitment to stakeholders
- Enhancing corporate image and reputation

Getting Started

Joining an FT-IMS programme involves:

Stage 1

Deciding that FT-IMS is for you

Stage 2

Attending your group's preliminary briefing session

Stage 3

Registering your commitment to participate and agree programme start date

Stage 4

Beginning your FT-IMS programme



Harnessing The Power Of Group Collaboration

Fast-Track-IMS is an alternative to a reliance on external consultants, one-size-fits-all solutions and sporadic progress. Control, understanding and all IMS materials created, remain permanently in-house.

Only you - as an FT-IMS participating company - can show the personal enthusiasm and corporate commitment needed to succeed.

In return, the programme is delivered through a sophisticated online environment and at a stimulating face-to-face level.

The IMS Toolkit – Your Constant Consultant Online

The online IMS Toolkit is your own customized problemsolving guide, dividing IMS implementation into 24 easily-to-follow steps supported by model IMS documentation procedures and records where necessary. At the outset, the toolkit enables you to benchmark your performance to ISO 9001, OHSAS 18001 and ISO 14001. It then goes on to track your progress at each step within a comprehensive, but confidential, virtual communications space.

As an implementation manager, you can access and work through the IMS Toolkit at any time - within the challenging FT-IMS framework – while asking ISYS for expert advice and sharing your highs and lows with individuals, or all of your peer group colleagues.

The multi-communication channels also allow ISYS to watch your progress, chiding but offering support if you fall behind schedule. There are no hiding places on FT-IMS! In addition, the online portal allows members to choose to tackle common issues together in ways that best suit their circumstances.

Performance data can also be made available to senior executives who want to plot developments following their decision to invest in better management systems.

Personal Support In Peergroup Expert Workshops

Supply chain group members also work together in regular FT-IMS peer-workshops that generate three-way communication. Group members are able to discuss their individual problems. In parallel, ISYS International's facilitators provide flexible expert advice, mixed with topical and anecdotal information that leads to better-founded solutions.

However, a strong group dynamic is created as participants share their experiences, newly acquired understanding and urge each other on. One participant said of the workshops "we made a lot of good friends".

Initiating Your Company Training Programme

FT-IMS includes internal auditor training and staff awareness briefings to initiate your internal IMS training programme. (Internal Auditor training – up to 2 staff per company, IMS awareness briefings – up to 6 staff per company).



Programme And Group Meeting Topics

FT-IMS Key Stages	1	2	3	4	5	6	7
Group Meeting - Month One	✓						
Group Meeting - Month Two		✓					
Group Meeting - Month Three			✓				
Group Meeting - Month Four				✓			
Group Meeting - Month Five					✓		
Group Meeting - Month Six						✓	
Close Out Meeting							✓
Staff Awareness Training				✓	✓	✓	
Internal Auditor Training				✓	✓	✓	
Selection of Certification Body					✓	✓	

Group Meeting - Month One FT-IMS Programme Start

- FT-IMS overview, commitment, timescales
- IMS Toolkit tutorial
- Discussion - Steps 1, 2, 3, 4, 5, 6 & 7
- Assignment of Month One tasks

Group Meeting – Month Two Policy, Legal and other requirements

- Progress report from each company
- Discussion - Steps 8 & 9
- Provision of tailored example – Foundation Legal and other Registers (for construction)
- Assignment of Month Two tasks

Group Meeting – Month Three Quality, Safety and Environmental Aspects, Risk Assessment & Objectives

- Progress report from each company
- Discussion - Steps 10, 11 & 12
- Provision of tailored example – Environmental Aspects Register
- Assignment of Month Three tasks

Group Meeting – Month Four Implementation and Documentation

- Progress report from each company
- Discussion - Steps 13, 14, 15, 16, 17, 18 & 19
- Discussion - Internal Auditor training and ISO 14001 Awareness training sessions
- Assignment of Month Four tasks

Group Meeting – Month Five Implementation and Documentation

- Progress report from each company
- Discussion - Steps 20, 21, 22, 23 & 24
- Introduction to Certification and Certification Bodies (input by a leading Certification Body)
- Assignment of Month Five tasks

Group Meeting – Month Six Implementation and Documentation

- Progress report from each company
- Discussion of FT-IMS Success Criteria
- Resolution of outstanding issues
- Discussion of Certification assessment process

Close Out Meeting

- Summary and Q&A
- Formal closure of FT-IMS programme



Frequently Asked Questions

How much does it cost a participant to participate in Fast-Track-14?

The cost is currently £2,800 plus VAT.

Does Fast-Track-14 include formal certification?

No, this cost is additional. FT-14 prepares companies for formal certification. We have, however, agreed competitive rates with leading certification bodies for FT-14 participants.

What is the FT-14 success rate in gaining certification?

Success is a function of the commitment of individual companies. We have found that the majority of participants are able to complete the FT-14 programme within 6 months. However, a minority have taken longer due to internal constraints.

What do you need to do to succeed on the programme?

Use the practical guidance and template materials in the online ISO 14001 Toolkit, complemented by locally-held monthly group meetings to implement a fully capable Environmental Management System within the six-month timescale.

Will participants be obliged to reveal competitive information during group meetings?

No. Group meetings are intended as a friendly discussion forum allowing ISYS to provide both group facilitation and one-to-one assistance. Participants also welcome the opportunity to share ideas on tackling individual problems.

Is it possible to meet the FT-14 objectives without attending all group meetings?

Yes – the main FT-14 activity is conducted away from the group meetings using the ISO 14001 Toolkit. However, missing more than one group meeting is not recommended as they provide motivation, expert guidance and are the key forum to report progress.

What is the internal management time commitment?

We recommend a minimum of 3 days per month in addition to the monthly group meetings.

If ISO 14001 is a problem for you, will ISYS provide additional assistance?

Yes. Our aim is to guide you to success and we'll try to respond to your specific needs. You'll also find your fellow group members very supportive too in sharing best practice via the online collaborative forums.



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